



St. Bernardine of Siena School

Application for Tuition Assistance 2019-2020

STUDENT INFORMATION List only students who will be enrolling in St. Bernardine of Siena School for 2019-2020 school year.

First Name:	Middle Initial:	Last Name:	
Street Address:			
City:	State:	Zip:	Birth Date:
Sex:	Grade Entering in Fall 2019:		

First Name:	Middle Initial:	Last Name:	
Street Address:			
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Street Address:			
City:	State:	Zip:	Birth Date:
Sex:	Grade Entering in Fall 2019:		

Has your family received tuition assistance from St. Bernardine of Siena School in previous years?

_____ Yes _____ No

List year(s) _____, _____, _____, _____

HOUSEHOLD INFORMATION

PARENT/GUARDIAN A

First Name:	Relationship with Student:		
Last Name:	Email Address:		
Main Contact: Home / Cell / Work	Phone Number: ()		
Employment Status: Employed Self-Employed Homemaker Unemployed Retired Disabled Full-time Student (Circle One)	Occupation:		Employer:
	If self-employed, type of business:		Name of business:
	Do you own or lease a vehicle?	Make:	Model and Year:
	Yes No		Do you use your car for business? Yes No

PARENT/GUARDIAN B

First Name:	Relationship with Student:		
Last Name:	Email Address:		
Main Contact: Home / Cell / Work	Phone Number: ()		
Employment Status: Employed Self-Employed Homemaker Unemployed Retired Disabled Full-time Student (Circle One)	Occupation:		Employer:
	If self-employed, type of business:		Name of business:
	Do you own or lease a vehicle?	Make:	Model and Year:
	Yes No		Do you use your car for business? Yes No

Please list all the dependents in your family unit (including adults and children) that the Parent(s)/Guardian(s) financially support(s):

Name	Age	Relationship with Student

How many of your children attend Catholic High Schools? _____

Are you receiving tuition assistance from the high school? _____

How much? _____

Are you registered member of St. Bernardine of Siena Parish? _____

Envelope # _____

Please list your areas of involvement in the Parish.

FAMILY INCOME

ANNUAL SOURCE OF INCOME	PARENT/GUARDIAN A	PARENT/GUARDIAN B
Income Tax Filling Status for tax year _____:	Single / Married Joint / Married Filed Separately / Head of Household / Do not File	Single / Married Joint / Married Filed Separately / Head of Household / Do not File
Annual Income (before taxes)	\$	\$
Cash Income	\$	\$
SSI (Social Security)	\$	\$
Supplemental SSI	\$	\$
Death Benefits SSI	\$	\$
Pension	\$	\$
Welfare/TANF/AFDC	\$	\$
Food Stamps	\$	\$
Unemployment	\$	\$
Disability	\$	\$
Alimony	\$	\$
Child Support/Family Support	\$	\$
Parent/Guardian college/university student aid, grants or scholarships	\$	\$
Income from Real Estate/Rental or Income Property	\$	\$
Income from Business/Farm(s)	\$	\$
Annual distribution from Investments (Trust funds, CDs, Stocks, IRAs, 401ks, etc)	\$	\$
Total Assets/Savings	\$	\$

FAMILY EXPENSES

Where does this family live?	Own Home / Rented Home/Apartment / Live in the home of Parent/Relative/Friend / Shelter/Temporary Housing / Federal Housing / Section 8 Housing / Other _____
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Monthly Mortgage or Rent \$ _____	How much do you contribute towards the monthly mortgage or rent? \$ _____	Is your home currently in foreclosure or short sale? Yes _____ No _____
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Car Information	Make	Year	Monthly Car Payment

Please use the space below to explain why you need tuition assistance or special circumstances to help us understand your current financial need.

St. Bernardine of Siena School Tuition Assistance Guidelines

1. Tuition assistance is granted for the period of one academic year. Families needing further assistance must submit a new application annually.
2. Applications for tuition assistance are reviewed annually and assistance is distributed based on the number of families who apply, level of need and available resources that the school has set aside for this purpose.
3. Applications must include all required proof of income in order to be accepted.
4. Family involvement in St. Bernardine Parish is given highest consideration in awarding tuition assistance.

One of the following must be submitted for proof of income:

1. The year's current and completed income tax return OR
2. Last year's completed income tax return plus this year's W-2's
3. If a family member has not worked any time during the last 12 months, **they must provide the school with a formal and legal notice/action of layoff status, disability benefits, social security benefits, unemployment benefits, and/or welfare benefits, and court order of legal separation/divorce with terms of child or spousal support.**
4. If another form of proof of income is used, please explain in detail (Example: check stubs, letter from employer with notarized affidavit, etc.)
5. Families with change of status due to separation or divorce must provide the court order of legal separation/divorce with terms of child or spousal support.

*Please note that the committee may request additional documentation.

Please return application and all supporting documents in sealed envelope to the school office with, Confidential, Attention Mrs. Kruska written on the envelope by April 3, 2019 to be considered for the first round of assistance.

Your signature below indicates that you have read and understand the St. Bernardine of Siena School guidelines, that the information provided on this application is true, accurate and complete, that you have provided legal proof of income, that you understand that all information on this application will be verified and that any missing or unsubstantiated information will be caused for denial of tuition assistance.

Signature: (Parent/Guardian A)

Date

Signature: (Parent/Guardian B)

Date